

NORTHBOROUGH HISTORIC DISTRICT COMMISSION

Meeting Minutes for Monthly Meeting
Wednesday December 16, 2015
Conference Room C (The Kitchen)
63 Main St, Northborough

Present: Norm Corbin, Bob Ellis, Amy White, Leslie Harrison and Stephanie Stockman

Alternates: Marie Nieber

Chairman called the monthly meeting to order at 7:00.

- Approval of Previous Meeting Minutes
 - Leslie Harrison made a motion to accept the November 2015 meeting minutes, and Amy White seconded the motion. It was passed unanimously.

AGENDA

- NHDC CPC Request for FY17
 - White Cliffs – need to provide more information
 - Unitarian Church – Norm generated a task list to find out further information.
 - Questions about partially funding the project themselves.
 - The owner of the cell tower on the steeple should be contacted to possibly pay for some of the renovations,
 - They can do 50:50 funding – this would delay the project
 - Norm, Marie, Bob, and Amy did a walk thru – Bob and Norm went up to the steeple
 - Handicap accessibility – not compliant – this is a priority
 - Ramp and pews - \$12,000.00
 - Windows – replacement is not acceptable. They need to restore it. Possibly postpone it for next year.
 - Steeple - \$38,000.00 – repair and restoration
 - They described what they want to do – they would like to change the design of the steeple that you can see from the street, and it will be enclosed.
 - Norm suggested to postpone the requests for two signs, and the survey of Brigham Street Cemetery.
 - We will keep the sign requests, but we will postpone the survey request for Brigham Street.
- Two new cemetery signs
 - This is in process – three signs for \$5,000.00 from Expose Signs in Hopedale.
 - Norm Corbin made a motion that we will have two markers for The Howard St Cemetery and one for The Brigham Street Cemetery. Amy White seconded the motion, and it was accepted unanimously.

- One marker will say, “Howard Street Burial Ground”, and one will say, “Howard Street Cemetery”.
- CPA 2015 approved requests
 - Chapinville, Assabetville, Woodside signs
 - The verbiage has been finalized
 - Peter Whitney parsonage
 - The sign should be in by the end of December.
- Homeowners Guideline for Design Review in a Historic District
 - We passed on this until January.
- Howard Street Cemetery National Historic Register
 - In process
- Brigham St. cemetery GPR – (gather quotes in 2015 with spring 2016 target)
 - Stephanie will work on this in January.
- Baptist Church
 - It has been accepted to the National Historic Register.
- Colonial headstones preservation (MPPF 50:50 funding, target spring 2017)
 - Norm needs to fill out the application.
 - A letter needs to include that the town owns the property.
 - Norm is researching to find the owner.
- 250th celebration update
 - Gala tickets are for sale.
- White Cliffs update
 - Norm received a letter from the MHC that confirms that White Cliffs does qualify for a preservation restriction.
- Adjournment
 - Leslie Harrison made a motion to adjourn the meeting at 8:58PM, and it was seconded by Amy White. It was accepted unanimously.

Respectfully Submitted,

Stephanie Stockman